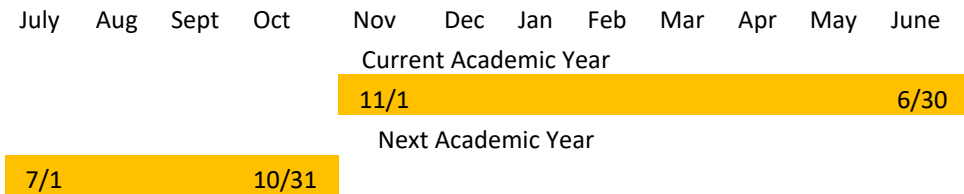


**UNIVERSITY OF FLORIDA COLLEGE OF MEDICINE JACKSONVILLE**  
**Office of Educational Affairs**

<b>Approval Date:</b> 11/7/23	<b>Subject:</b> Graduation/Termination Policy	<b>Page 1 of 1</b>
<b>Approved by:</b> GMEC		<b>Revised Date:</b> 1/31/11; 5/31/13; 5/10/16; 10/7/21; 10/20/22; 10/2/23
<b>Effective Date:</b> 4/29/04		<b>Reviewed Date:</b> 1/31/11; 5/10/16

Policy:

Graduating residents' names will be included in the Graduation Program if they complete their residency training between 11/1 and 6/30 of the current academic year and between 7/1 and 10/31 of the next academic year [see illustration below]. The program director will be notified of any off-cycle resident who is being included in the program via the Certificate Memo.



The program includes all UFCOM-J residency and fellowship graduates, all residents completing preliminary program requirements, all non-standard program trainees (adjunct clinical post-doctoral associates-PDA), Toxicology, Physical Therapy and College of Pharmacy graduates. Information regarding non UFCOM-J graduates will be obtained by contacting the appropriate department liaison in March.

Before the program goes to production, an OEA staff member will send the sections to the appropriate departments for review and confirmation.

All graduates are invited to participate in graduation, dress professionally and appropriately (i.e. no scrubs), and conduct themselves in a manner appropriate with the event.

If a resident, fellow or PDA is expected to arrive prior to July 1 of the academic year for departmental activities, then the PD of the program must allow early release of the resident for a number of working days equal to the time spent in departmental activities.

*Note: OMFS Certificates – MD should be first on the certificates and in the graduation brochure (per T. Fattahi 5/18/15)*